



February 22, 2024

Dear Walton-Verona Stakeholders,

Late yesterday, I was informed that an unauthorized visitor was allowed to enter our school without first checking in at the main office as our safety procedures require. The unauthorized visitor was a guardian waiting in the back-parking lot to pick up a high school student. The guardian came to the gymnasium entrance as students were coming back in the building from recess where he was met at the door by a middle school teacher. The middle school teacher escorted the guardian to the restroom and the door to the restroom was supervised the entire time the person was using the restroom. No students were in the restroom at the same time and the adult was supervised leaving the building immediately following using the restroom.

All staff members are trained annually on safety procedures. In this case, the staff member did not follow proper procedures by allowing this unauthorized visitor into our school. Mr. Morwessel, the middle school principal, has addressed this situation with the employee.

At no time were students in danger. However, we will use this unfortunate situation as a learning opportunity as we continually strive to provide the safest working and learning environment possible.

Sincerely,

Dr. Matt Baker
Superintendent