

## **Course Syllabus**

### **College Readiness: Reading Rotation Fall 2017 Walton-Verona High School**

**Instructor:** Ms. Amanda Wagner  
**Room 313**

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**Planning Hours:** 11:10-12:00

**Schoology Course Code:** D6Q7D-227BP

**WVHS Website:** [http://www.wv.kyschools.us/high/language\\_arts/wagner\\_\\_amanda/](http://www.wv.kyschools.us/high/language_arts/wagner__amanda/)

**Course Credit:** 1 credit for completion of all four rotations

#### **Course Description:**

The College Readiness course is designed to give all juniors the necessary tips, tools, skills, and content needed to prepare students to be successful in their preparation for college admittance. A major component of the College Readiness course is preparing for the ACT. As one of the most significant factors in determining admittance into college, the ACT is a very important test. The ACT is a great tool to predict a specific student's potential success in college based upon their prior knowledge of content and their ability to problem solve. The College Readiness class will utilize individual student results on an ACT test to generate each student's specific areas of weakness in all four areas of the ACT: Reading, English, Math, and Science. Students will spend roughly 4.5 weeks in each of the following rotations: English (with Mrs. Turner), Reading (with me!), Math (with Mr. Trame), and Science (with Mr. Kneisley). The College Readiness course is divided into various sections to provide students with individualized content review and skill practice based on the general weaknesses of all students. The learning activities will vary for each rotation; the work in the reading rotation will be divided between traditional paper/pencil exercises and online practice. We will be utilizing supplemental materials from various ACT test preparation resources.

#### **Student Outcomes:**

- 1.) Students will complete all skill practice in English, Math, Reading, and Science to gain confidence in each of these four fundamental content areas.
- 2.) Students will recognize the key differences between the high school and postsecondary education experience, including terminology, daily schedule, financial implications, and academic expectations.
- 3.) Students will explore a broad range of options for post-secondary education and technical career programs.

#### **Text & Materials Required:**

- 1 durable pocket folder
- loose leaf paper
- writing utensils (blue or black ink pens or pencils)
- highlighter

All above materials need to be brought to class every day unless otherwise instructed by the teacher.

#### **Grading Policy:**

The College Readiness class will use the standard grading scale, and each of the four rotation grades will constitute one quarter of the final grade. There is no final exam.

In order to receive full credit for the reading rotation, a student must:

- Demonstrate proficiency in the content by successfully completing all in-class work, including both online and paper/pencil test preparation and skill-building exercises.
- Demonstrate a positive work ethic by following directions, completing all tasks in a timely manner, and completing the course in accordance with the rules and guidelines.

### **Technology:**

School-approved technology devices may only be used with teacher permission during designated class periods. I will always make an announcement when devices are allowed for an activity. In other words, if I do not make a class announcement, **do not get your device out without asking me first**. Cellphones, tablets, headphones, and MP3 players **should be put away and off your desk** as soon as the bell rings; cellphones should be on silent mode during class. If your device is visible after the bell rings, **even if it is turned off**, it will be confiscated and given to your friendly vice principal until the end of the day. This also results in an immediate discipline referral. If this rule is repeatedly violated, the right to use your device in my class will be revoked indefinitely. Again, **DO NOT** have them out during class unless instructed.

When students are given permission to use their phones during designated work periods, devices may only be used for academic purposes. Games are not permitted, unless otherwise allowed by a teacher. Personal devices should be charged prior to school; **do not** use the outlets in my classroom to charge your phone.

### **Attendance:**

Your presence (mind and body) is essential to your success in this class. Because the majority of the coursework will be completed in class and because a significant portion of the student's final grade depends on his/her ability to demonstrate a positive work ethic and earn participation points, regular attendance is crucial to earn a passing grade.

### **Absentee Information/Make-up Work Procedures:**

Make-up work will only be accepted if the absence is excused according to the Walton-Verona Code of Conduct. For each single excused day of absence, one day will be allowed to make up the work, plus one (the day you return to school). It is **the student's responsibility** to find out what he/she missed. Upon return to school, the student should pick up his/her absentee slip, which will be posted on my podium at the front of the room. I will not hand deliver these to you; please come and get them at the beginning of class before the bell rings. You can also check for Remind text updates or ask me **during non-instructional time** (i.e., before or after class and/or before or after school). Class notes should be borrowed and copied from peers during non-instructional time (i.e., not during my class nor any other teacher's class). In addition, if a student is unexpectedly absent on the day that a major assignment is due, the student should be prepared to submit the assignment on his/her first day back. It is **the students' responsibility** to remember to submit the work into the designated absent work bin for credit. Again, I will not hunt you down to give you the work or to collect it.

If you are absent for the pretest or posttest, **you must schedule** a day and time to make up the test. A sign-up sheet for this can be found on the board at the front of the room; sign up during non-instructional time only. You will **never** be allowed to make up a pretest or posttest during class time. If a student fails to show up at the date and time agreed upon, the student will immediately receive a zero for the assignment until it is made up.

If a student knows he/she will be missing class for a school-related fieldtrip or other excused event (e.g. vacations, doctor appointments, court dates, funerals, etc.), arrangements should be made to obtain missing work and/or make-up tests prior to the day of his/her absence.

### **Late Work Policy:**

Work is considered late if it is not submitted during the time of collection. However, homework assignments accidentally left in lockers can be brought to the teacher immediately after class during the transition period for full credit. Note that late passes to class will not be issued to these students. At the teacher's discretion, late work may be accepted for partial credit at minimum penalty of 20% off the grade earned. All late work must be submitted into the designated late work bin before the end of the unit of study in order to earn credit.

### **Classroom Rules:**

- Students will arrive on time and move to their assigned seats when the bell rings. A student is considered tardy to class if he/she is not in the classroom when the bell rings. If you are late to class, you will need to present a signed note with the date and time from the authority that detained you. Otherwise, upon arrival, you will have to serve a 15-minute teacher detention. After the second unexcused tardy (30-minute teacher detention), you will receive a discipline referral for every subsequent tardy.
- Students should come to class prepared, with all required materials listed above (unless told otherwise by the teacher), and be ready to play the role of an active learner.

- Take care of housekeeping tasks (e.g. sharpening a pencil, borrowing a writing utensil, stapling your assignment, picking up absent work, etc.) before the bell rings.
- After the bell rings, do not get out of your seat unless you have been given permission by the teacher.
- Respect yourselves, respect each other, respect faculty and staff, and respect the school.
- Keep your hands, feet, and all other objects to yourself at all times.
- All purses and backpacks are to be kept on the floor.
- Morning, afternoon, and general announcements are important for both you and me, so it is vital that the entire class remain completely silent during these times.
- Raise your hand and wait to be recognized before speaking. Do not speak while the teacher is talking.
- Absolutely no cursing or derogatory language or gestures will be tolerated. This includes language that demeans individuals from a certain race, religion, ethnicity, gender, or sexual orientation.
- This is not art class. Put the doodles and sketchbooks away or your masterpieces will be confiscated.
- Food is **NOT** allowed in my classroom at any time, including before the bell rings. Bottled drinks with a screw-on cap are permitted unless they become a disruption to the learning process, in which case this right will be revoked. Do not bring canned drinks, glasses, or restaurant cups into my room. **DO NOT** bring food or drink back to class after lunch.
- Sleeping, laying your head on the desk, and “resting your eyes” will not be tolerated.
- Students are expected to keep all breaks to a minimum. Use the bathroom before class, after class, or during a class break. **DO NOT** ask to leave the classroom unless it is an emergency situation. Only one student is permitted to leave the room at any given time. If such a situation arises, you must wait for teacher approval before getting out of your desk to exit.
- At the end of class, students will remain **seated** in their **assign seats** until dismissed. The bell does not dismiss you. I do.

#### **Discipline and Consequences:**

1. Verbal warning and loss of Work Ethic points
2. 15-minute teacher detention after school
3. 30-minute teacher detention after school and call home to parent
4. Discipline Referral

\* If you skip a teacher detention, your detention time doubles. Each additional teacher detention skipped after that will result in a discipline referral.

\*\* Procedure subject to change depending on the severity, occurrence, and duration of the offense.

#### **WVHS Library:**

The WVHS Library is a quiet and inviting place to conduct research, locate information, study, and read. The library has access to many useful research tools, including online magazine and newspaper articles, books, subscriptions to magazines and newspapers, audiovisual materials, and more. In addition, the library has several computers with Internet connectivity and a quiet study area. The library is open Monday through Friday 7:30a.m to 3:00p.m. All students are welcome to visit the library and make use of the collections and services.

#### **Keeping up with the Class:**

Students who are having difficulty should notify the instructor as soon as possible. Students and parents should utilize the Infinite Campus Portal regularly to monitor grades and missing assignments. Infinite Campus is our online grade book that offers an up-to-date look at the student’s progress in each class. Students can also request a handwritten list of every assignment that they can make up; this request must take place during non-instructional time. All handwritten lists must be picked up at the end of the school day following a brief conference with the teacher.

#### **Extra Assistance:**

I am available to provide private or group tutoring 30 minutes before school and after school each day. I can usually stay later after school if needed. Please do not hesitate to ask for help. I want you to succeed in my class! Prearranged appointments take precedence over walk-ins.

#### **Academic Integrity:**

Each student in this course is expected to abide by the Walton-Verona Code of Academic Integrity. Any work submitted by a student in this course for academic credit will be the student's own work. This includes both ideas and words. Plagiarism—a fancy word for cheating—will result in the student earning a zero for the assignment, parent contact, and a conference with the principal.

**SYLLABUS SIGN-OFF SHEET**  
**College Readiness: Reading Rotation, Fall 2017**

**Student's Name:** \_\_\_\_\_ **(please print)**

*I have read and understand the expectations for this course and the responsibilities that accompany it.*

**Student's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Parent/Guardian Contact Information:**

The need may arise to contact you about your child's performance in this course. Please make sure the contact information you have submitted to the office, specifically phone numbers and email addresses, are accurate and up-to-date. **If you have a preference for who is contacted or the method of contact, please indicate so below.**

**Preferred parent/guardian to contact:** \_\_\_\_\_

**Preferred method of contact (phone number or email):** \_\_\_\_\_